

BOARD OF DIRECTORS MEETING MINUTES

July 12, 2019 @ 2:00pm
Brighton Center- Cypress Tower

Brighton Mission: Brighton Center provides family & community education and developmental services to children with disabilities or delays empowering them to achieve their individual potential making them successful in every community.

Brighton Five Year Vision: To set a strong foundation for children of all abilities by being the preferred developmental and educational service provider for early childhood across Bexar County by 2021.

ATTENDEES	
Board Members	Ramon Hernandez, Blake Stribling, Justin Thompson, Steve Lyons, LeAnn Trejo (by phone until 2:34pm and then arrived to the board meeting location)
Staff	Katrina Campbell, Michael Guin, Holly Grogan, Larry Fischer

I. CALL TO ORDER

- a. Blake Stribling called the meeting to order at 2:20pm.

II. REVIEW AND APPROVAL OF BOARD MEETING MINUTES

- a. The board reviewed meeting minutes from the June Board Meeting that were included in the packet.

BOARD ACTION	
Motion/Committee Recommendation	Ramon Hernandez made a motion to approve the minutes with amendments for the July 12, 2019 board meeting.
	LeAnn Trejo seconded the motion to approve the minutes as written for the July 12 th , 2019 board meeting.
Board Vote	Unanimous Approval of the motion to approve the minutes as written for the July 12 th , 2019 board meeting.

III. COMMITTEE REPORTS

- a. *Executive Committee – Blake Stribling reported out*
 - Board Meeting Cadence – Justin Thompson presented to the board about switching to Quarterly Meetings. Discussed that they need to be at least 2 hours and proposed potential meeting months: November, February, May, August. Asked board the best times to meet during the day for these months. Board decided to survey the board about the best times to meet during the day.
 - Blake Stribling talked about the actions that have taken place since last meeting regarding doing a review of Kim Jefferies, CEO and stated that one had been set up for August. Justin asked the board for a motion to approve the new board quarterly meeting scheduled for the proposed months.

BOARD ACTION	
Motion/Committee Recommendation	Steve Lyons made a Motion to approve the new board quarterly meeting schedule.
	Blake Stribling seconded the Motion to approve the new board quarterly meeting schedule.
Board Vote	Unanimous Approval of the Motion to approve the new board quarterly meeting schedule.

- b. *Ad Hoc Capital Campaign Committee – Katrina Campbell reported out*
 - Katrina reported out about the Mabee Challenge Grant being met on July 10th. Brighton staff has increased the overall fundraising goal to \$7,750,00 to try and make up for critical items that were valued engineered out of the budget.
- c. *Board Development – Ramon Hernandez*

- Ramon gave an update on the status of several Board prospects: Donna, Terry Wood and a connection from Frost Bank via Melissa Adams
- d. *Resource Committee – Katrina Campbell Reported out*
- Steve told board that they are still recruiting committee members and teams for Blessings for Brighton Golf Tournament. Gave an update on the Summer Social event and suggested doing another one before the tournament.
- e. *Finance Committee – Larry Fischer reported out*
- Larry presented changing the 403b policy for Brighton so that the organization is more comparable to other agencies. He recommended changing the vesting schedule to 2 years and that the 4% match start upon hiring starting September 1, 2019 and asked for a board motion to approve.
 - Larry gave an update on Superior Health and Community First back payments.

BOARD ACTION	
Motion/Committee Recommendation	Ramon Hernandez made a Motion to change Brighton's 403b's vesting schedule as proposed by the Finance committee.
	Steve Lyons Bowman seconded the Motion to change Brighton's 403b's vesting schedule
Board Vote	Unanimous Approval of the Motion to change Brighton's 403b's vesting schedule as

IV. OTHER BUSINESS – None

V. ADJOURNMENT

BOARD ACTION	
Motion/Committee Recommendation	Justin Thompson made a Motion to adjourn the Board Meeting.
	Steve Lyons seconded the Motion to adjourn the Board Meeting.
Board Vote	Unanimous Approval of the Motion to adjourn the Board Meeting at 2:52 p.m.